

Meeting of Woodford Neighbourhood Forum
held at Deanwater Hotel on 9th Jan 2018 7:30pm

Attendance	Present	Apologies received
Mr Robin Berriman (RBB)	√	
Mr David Buszard (DB)	√	
Mr Paul Rodman (PR)		Corresponding
Ms Evelyn Frearson (EF)	√	
Mr John Knight (JK)	√	
Mr Paul Goodman (PG)	√	
Mr Terry Barnes (TB)	√	
Mr Roger Burton (RBu)	√	
Mrs Dorothy Chesterman (DC)		
Ms Jane Sandover (JS)	√	
Mrs Jude Craig (JC)	√	
Ms Maxine Wood (MW)		
Mr Ron Beatham (RBe)	√	
Mrs Janet DeVechis (JDV)	√	
Mrs Morag White (MWh)		
Mrs Doreen Neil (DN)		√
Ms Zoe Jones (ZJ)		√
Mr Chris Coppock (CC)	√	

*Corresponding members wish to be kept in the loop but cannot routinely attend meetings

1. Welcome
TB opened the meeting and welcomed those present.
2. Apologies
DN, ZJ
3. Declaration of conflicts of interest
None.
4. Minutes from previous meeting on 3 July 2017
Approved.
5. Neighbourhood Plan review
The comments from the committee on the draft entitled “Pre-submission Consultation Document Text Master File with comments 8 Jan 18” were reviewed. Decisions were taken in the meeting and via subsequent emails on the content of the draft for sending to SMBC for their comments. Potential timing of the next stages was discussed.
Actions
<ul style="list-style-type: none"> • Send email to SMBC to let them know that we had meeting and an approved draft document and will be with them in next few days. (EF) • Tidy up the document and send it to SMBC as two versions, one showing changes since the first meeting with them and another clean document. (EF)

- Request for list of consultees. (EF)
- Ask Rachel Giles to do presentation to committee. (EF)
- Send out doc with approval and comments form* to wider Forum. (EF)
- Note for later: use the same form for wider public.

*See post meeting notes

6. SMBC Service Level Agreement

The Service Level Agreement proposed by SMBC was reviewed. It was agreed that it was not very relevant to WNF because we were at a late stage in the process. JK offered to draft a response to the agreement.*

*See post meeting notes

7. AOB

Seashell trust application coming up for decision by planning committee.
Poynton Neighbourhood Plan is out for consultation. WNF should comment.

8. Next meetings

To be arranged.

Post meeting notes

1. The draft plan was submitted to SMBC on 22nd January, in two files, one with track changes and one clean, entitled "Pre-submission Consultation Document Text Master File with comments 22 Jan 18".
2. In email exchanges after the meeting, it was agreed that the same draft document would be circulated to Forum members, which was done, but the approval form would be circulated with the next draft revised following receipt of SMBC comments.
3. Following the meeting there were email exchanges with Marple and other Neighbourhood Forums, who had prepared a revised draft Service Level Agreement, now renamed Neighbourhood Planning Agreement. It was agreed via email that the WNF committee would support the revised draft, but withdraw from further discussion on it because it was not relevant to our stage in the process.

Evelyn Frearson 25 Feb 2018