

Meeting of Woodford Neighbourhood Forum

held in the Large Hall, WWMCC
at 7:30 pm on Monday 3rd March 2014

Present

Mr Stephen Taylor (SJT), Mr Terry Barnes (TB), Mr Roger Burton (RBU), Mrs Jude Craig (JC), Ms Jane Sandover (JS), Mr Paul Goodman (PG), Mr John Knight (JK), Ms Evelyn Frearson (EF), Mrs Maxine Wood (MW), Mr David Buszard (DB), Mrs Helen Buszard (HB), Mr Robin Berriman (RBB), Mrs Dorothy Chesterman (DC), Mr Bryan Leck, Mr Colin Griffin (CG).

Welcome

SJT chaired the meeting, and welcomed those attending.

Apologies

Mr Paul Rodman, Mr Robin Brammar, Mr Ron Beatham.

Minutes from previous meetings

Approved with the addition of the point that decision on Harrow planning application has to be determined by SMBC Strategic Planning Committee.

Treasurer's report

a) Closure of WU and transfer of funds to WNF

WCC agreed that £2,000 would be transferred from WU to WNF bank account. It was agreed that Barclays Bank, Bramhall Branch be the bankers of the Forum.

ACTION

RBB to set up new account at Barclays.

Signatories will be: SJT, RBB, DB. Any two to sign instructions to bank and cheques.

b) Grant

RIBA have received 90% of grant.

All invoices should be addressed to RIBA and be signed by two signatories. If we are overspending in some categories and underspending in others, RBB would approach them to see if they would be flexible.

ACTION

RBB to estimate amount of grant needed under a number of categories of expenditure.

c) Direct Support

Forum eligible to receive expert advice.

ACTIONS

JK to find out how to request help.

RBB, SJT and JK to follow up.

AGM timing

After lengthy discussion the date was decided upon:

29th Sep, in WWMCC Large Hall with bar open.

ACTION

JC to book hall.

Hon Sec role

EF reminded the group that she had promised to cover some of the duties of the position until end Mar 2014 and the promise was about to expire.

SJT invited volunteers for the role. None came forward.

HB reminded the group that non-females may apply, seconded by EF.

[Discussed with SJT after the meeting: In the absence of a volunteer and to reduce overload on SJT, EF will help if and when possible until the AGM (in spite of the need to avoid gender stereotyping

and a non-stereotypical preference to be outside and up to my eyes in mud!). Minutes will be action list only.]

Questionnaire

a) Questions

There was lengthy discussion.

ACTIONS

SJT to add gender and age categories.

EF to proof read.

b) Plans for questionnaire day at Community Centre

There was another lengthy discussion.

ACTIONS

JC to book hall: Date: 15th March; Place: Small Hall, Community Centre; Time 10am - 2pm.

Committee members to attend.

Invitation letters to be circulated by hand to Forum members [SJT, EF].

Questionnaires will not be numbered.

Printed as A4 booklets double-sided, stapled down centre fold.

1,200 envelopes to be obtained. [JC]

3 x A3 posters to be printed as testers for communications team.

JC to explore offer of printing that came forward to WU and then Cloister Press.

Batch of 50 to be printed for 15th Mar followed by number on electoral register.

TB to confirm number on extended electoral register.

BL to supply extended electoral register.

DC suggested we address envelopes while at Centre on 15th Mar.

Stuffing of envelopes with questionnaires to be planned after 15th Mar.

c) Plans for further distribution

ACTION

BL to supply contact name for people who organise delivery of Conservative newsletter, price £35.

SJT to follow up.

Method for collection of completed questionnaires to be determined??

d) Plans for collation of answers

RBU had circulated suggestions for collation of answers by volunteers and entry and analysis via spreadsheet. These were approved (*and we should have said very much appreciated*).

SEMMMS update

PG reported that PA going to Strategic Planning Board in Apr. Political games being played between authorities and political parties with SEMMMS and Handforth East.

[and gypsy and traveller sites!]

Woodford Aerodrome site development update

WNF response to PA was sent in. No acknowledgement received.

SJT met Mary Robinson.

ACTION

SJT to prepare summary of reasons why PA should be called in for Mary Robinson to present to the Minister for Communities.

a) Representation to Area Committee

Public are allowed 8 min to speak.

ACTION

2 or 3 members to speak for WNF.

Content to be planned after the area report is issued.

b) Daw's Hill case

Decision deferred. Awaiting verdict.

CEC Core Strategy/Local Plan update

a) Changes to Handforth East Plan

EF outlined the changes to the plan which leave a thin strip of Green Belt in the North of the Area and bring the boundary further South, so that it is adjacent to Woodford's border along the length of Blossoms Lane to Primrose Cottage.

b) Strategic Planning and Full committee meetings

EF/JK/PG reported on the CEC Strategic Planning Committee meeting which discussed the Local Plan.

ACTIONS

EF to continue to liaise with HPC and complete Ecology Report.

WNF to submit response for Planning Inspector when period opens.

[Now open: 14th Mar – 25th Apr]

LAP update

Nothing to report.

WCC update

Decision taken to disband WU and transfer funds to WNF. £600 retained by WCC for website admin.

Newsletter issued. Website updated. Special link for WNF needed. Next meeting 31st Mar.

ACTION

HB to discuss a separate WNF page with website manager.

Next Meeting

Mon 7 Apr 2014 at 7:30 pm, Woodford Community Centre Large Hall

Evelyn Frearson, 17th Mar 2014