

**Meeting of Woodford Neighbourhood Forum**  
held at Woodford Community Centre on 11<sup>th</sup> July 2018 2.00 pm

<b>Attendance</b>	<b>Present</b>	<b>Apologies received</b>
Mr Robin Berriman (RBB)	√	
Mr David Buszard (DB)		√
Mr Paul Rodman (PR)		Corresponding
Ms Evelyn Frearson (EF)	√	
Mr John Knight (JK)	√	
Mr Paul Goodman (PG)	√	
Mr Terry Barnes (TB)		√
Mr Roger Burton (RBU)	√	
Mrs Dorothy Chesterman (DC)		√
Ms Jane Sandover (JS)	√	
Mrs Jude Craig (JC)	√	
Ms Maxine Wood (MW)		√
Mr Ron Beatham (RBe)		
Mrs Janet DeVeichis (JDV)	√	
Mrs Morag White (MWh)		
Mrs Doreen Neil (DN)		√
Ms Zoe Jones (ZJ)		√
Mr Chris Coppock (CC)		√

\*Corresponding members wish to be kept in the loop but cannot routinely attend meetings

<b>1. Welcome</b>
PG chaired the meeting and welcomed those present.
<b>2. Apologies</b>
DB, TB, CC, DC, MW, DN, ZJ
<b>3. Declaration of conflicts of interest</b>
None.
<b>4. Minutes from previous meeting on 5 Mar 2018</b>
Approved. No matters arising.
<b>5. Matters arising</b>
None.
<b>6. Review of Responses to Regulation 14 Consultation on draft Neighbourhood Plan</b>
PG opened the discussion by noting that a lot of hard work has gone into getting the team to this point. There had been a good response to the consultation which had been predominantly positive. The team had arrived at a significant stage in the process.
JK noted that once the Plan is made the Forum will be consulted about Planning Applications.
<b>6.1. Responses from residents</b>
The comments from residents were reviewed. WNF response and the reasons for it were agreed and recorded in the Regulation 14 Consultation table (draft in progress).

## **6.2 Responses from organisations**

The comments from the following organisations were reviewed. WNF response and the reasons for it were agreed and recorded the Regulation 14 Consultation table (draft in progress).

### **Actions:**

**JK to make contact with Historic England to clarify their requested changes to wording.**

**EF to chase up response from Environment Agency**

## **6.3 Responses from landowners and agents**

The majority refer to GMSF, therefore a statement will be included in the Consultation Statement explaining why the WNF does not need to take account of GMSF because it has no status in planning at present.

### **Actions**

**The comments will be dealt with at the next meeting.**

**EF to circulate editable versions of the agents' representations with her comments as a starter for others to add theirs.**

## **6.4 Amendments to the Plan document**

Any agreed amendments to policies will be made for the Regulation 16 Submission Document. This will be a slimmed down version without Section 8 (justification and evidence), which will be moved into the Basic Conditions Statement, or Section 9 (Village Action Plan), which will be a separate document, and potentially without Section 5 if this is removed to the Consultation Statement.

## **7. Next steps in Regulation 15**

### **7.1. Village Action Plan**

There was a discussion about how to handle this from this point.

It was agreed that it will be taken forward as a separate item from the Neighbourhood Plan because it is not a policy document. Suggestions included:

- Ask SMBC to take it forward
- Present it to local councillors to take it forward
- Pass it on to WCC to take it forward (the proposal to merge WCC and WNF one the Plan is made was noted)

It was agreed that the amendments to the Village Action Plan suggested by Lichfields on behalf of Harrow Estates will be dealt with as outlined by RBu (see Appendix 1) and as will be entered in our response to the consultation (draft in progress). These include but are not limited to:

- As we are use variously "Woodford", "Woodford Village", or "the Village", we will decide on a term, define it as meaning the Neighbourhood Area and use it consistently throughout policies and the Plan documents. *[For a decision at the next meeting]*
- The word "Redrow" will be removed.
- Suggested inclusions concerning the potential benefits of facilities on the site to the wider community will not be included.
- Suggested inclusions concerning future development on the Aerodrome site will not be included.

### **Actions:**

**RBu to make the amendments to the Village Action Plan.  
Proposal to separate it from the WNP to be presented at the AGM.**

### **7.2. Preparation of Consultation Statement**

It was agreed to follow the advice from Locality and to research those produced by other groups to find a short, succinct version to emulate.

Section 5 of the current Plan document provides a start, to which more detail can be added. The table of results of Regulation 14 Consultation will form a major part of the document.

JK suggested that a section could be included to explain the background to and status of GMSF.  
*[Would this be useful in the Basic conditions Statement too? For discussion at the next meeting]*

#### **Actions**

**JC reported that she has made a start on this document.**

### **7.3. Preparation of Basic Conditions Statement**

As above, it was agreed to follow the advice from Locality website and to research those produced by other groups to find a short, succinct version to emulate.

It was agreed to cut section 8 out of the current plan document and paste it into the Basic Conditions Statement because it details how each policy complies with national, local and EU policies and legislation, which is required to meet the basic conditions.

#### **Actions**

**EF has made a start following the advice from Locality website**

### **7.4. Liaison with SMBC**

#### **Action:**

EF to reply to David Johnson saying that we are aiming to have completed the above tasks for Regulation 15 by the first week in September and will be ready to hand over to them to publicise the amended version and organise the Examination.

Message to include note that new regulations come out at the end of this month, which will set out that a Local Authority should have a written protocol for how they will progress a Neighbourhood Plan. Once it goes to the LA, they are responsible for progressing it.

### **8. Application for extension of designation as a Forum**

Needs starting a.s.a.p.

#### **Action**

**EF to write a letter to the CE of SMBC following the Brixham Neighbourhood Forum example.**

### **9. AGM publicity**

The AGM will be held on Wed 26<sup>th</sup> September in the Community Centre Small Hall at 8.00 pm.

#### **Actions**

**EF and JC to design a flyer for committee approval and organise print.**

**RBB confirmed that WNF has sufficient funds to cover this.**

### **10. Next meetings**

2<sup>nd</sup> August 2 pm Community Centre Small Hall

## **Appendix 1**

### **Suggested amendments to Village Action Plan. Roger Burton**

*[Numbers refer to the reference numbers in the consultation response table, now updated to match current version of table]*

63. Supportive of traffic calming and outline proposals for Chester Road. No change needed. Possibly to be further developed in Sustains study if funded.

71. Encourage residents on airfield to set up a committee etc. to 'plan' the village centre. This should be viewed in the context of the Harrow response. We have no influence over this (except in respect of our interest in the Bodycote site) and certainly have no influence over residents beyond our boundary. No change.

74. Should this be a Village Plan comment? Refers to traffic calming. This is a criticism of SMBC's implementation which is not specifically in our Plan. No change.

90. This, about extensions to be kept in keeping, so Development. But I think we cover this anyway. No change.

97. This is a general comment but refers to integration so might be village plan. I presume that Woodford Park is the Redrow development? I don't think we can add anything to our ambition to integrate, (again in the light of Harrow comments) so no change.

101. We do not propose a roundabout in the final document and all speed limit and road infrastructure changes are not in our remit. We are seeking improvements and safer movement around the village and this was an expressed need of the community in our earliest consultation. Any progress and implementation in this respect will ultimately be by SMBC/highways authority. No change.

109. Connection to Poynton relief road, changes in speed limits or traffic regs not in our remit. No change.

112. We do anticipate reductions in traffic due to the completing of the A6 MARR not increases. This should reduce congestion and benefit all road users. As noted, the wish for safer movement around the village in various ways was expressed by the community. SMBC introduced the current traffic calming. No change.